

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held on Tuesday 1st September 2026 in the Aylesford Parish Council Offices, Aylesford

Present: Councillors Mrs Eves (Chair), Miss Anderson, Balcombe, Davies, Mrs Gadd, Gledhill, Hammond, Netzel, Rillie, Sharp, Shelley, Smith and Sullivan.

Melanie Randall (Clerk of the Council)

1. Apologies for Absence

Apologies for Absence from Councillors Mrs Birkbeck, Chapman, Fuller, Ludlow, Ms Oyewusi, Mrs Waters and Williams were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 4 August 2026

It was **Resolved** that the Minutes of the meeting held on 4 August 2026 be approved as a correct record and signed.

4. Any Matters Arising from the last Minutes

There were no matters arising.

5. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Shelley proposed and Councillor Miss Anderson seconded and it was **Resolved** that 43 payments totalling £20,774.56 be made.

6. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 4 August 2026.

7. KALC and TMBC Parish Partnership Panel Meetings

It was **Agreed** to note the minutes from the KALC meeting held on 23rd July 2026

It was **Agreed** to note the notes from the Parish Partnership Panel meeting, held on 27th July 2026. **Noted**

8. Council Vacancies

The are currently no vacancies. **Noted**

9. To consider a Professionally Monitored Security System for the Parish Office

There was no update as the Clerk is still waiting for the cost to upgrade the Burglar and Fire Alarms. **Ongoing**

10. Value for the Baroness LM281 ride on mower

The Chair informed the Committee that, following the previous meeting, the Clerk had contacted the supplier to advise them that the Council had agreed to sell the Baroness LM281 ride-on mower to them. The supplier subsequently advised that their buyer had withdrawn due to the length of time taken by the Council to decide how it wished to proceed.

The Chair explained that the option of a straight swap for a Kubota GR2120S was still available.

The Clerk confirmed that she had asked the supplier to cancel the service plan for the Baroness, which they had agreed to do.

A suggestion was made to try to sell the mower privately. However, the Clerk advised that she does not currently have the capacity to manage a private sale. It was also noted that, with the grass-cutting season nearing its end, there may be limited interest in the mower at this time. This option could therefore be reviewed early next year.

The Chair advised that any member wishing to take responsibility for arranging a private sale should inform the Chair and Clerk.

Following discussion, it was **Resolved** not to proceed with either option. **Closed**

11. Staffing Committee Minutes

The minutes of the Staffing Committee held on 12th August 2026 were agreed.

12. Possible replacement of Christmas Lights in the Parish

The Clerk is still waiting for the quotes, one for used items and one for new.

13. To review the draft lease for the relocation of the Sub-Station in Old Bridge Gardens

The draft lease was **Approved** as submitted and all points from the Councils solicitor were noted.

Closed

14. Standing Orders

The Clerk explained that there was a typographical amendment on page 17 of the Standing Orders, 18.a.v. the previously approved document stated £30,000 but it should be £60,000.

The amendment was **Approved**.

Closed

15. Any Other Correspondence

The Clerk informed the Committee that she, together with Councillors Balcombe and Sullivan, had attended an online session with KALC on 24 August 2026 regarding Local Government Reorganisation and potential asset transfers.

The Committee was advised that the Parish Council should begin compiling a wish list of any assets it may wish to have transferred to it. To assist with this process, the Parish Council should obtain the Asset Registers from both KCC and TMBC to help inform its decision-making.

The Committee was also advised that the Parish Council should be proactive and prepared for any potential transfers, including making provision for legal costs of approximately £20,000 to ensure sufficient funds are available should any assets be transferred.

The Clerk has requested a copy of KCC's Asset Register and will contact TMBC in the coming days to request theirs.

The Clerk will circulate her bullet-point notes from the KALC session to members.

It was **Agreed** that Local Government Reorganisation and potential asset transfers be included as an item on the agenda for the next meeting of this Committee.

16. Duration of Meeting

7:51pm to 8:40pm